



To be covered by Finnish social security during employment abroad

- * self-employed persons
- * entrepreneurs

THE FINNISH CENTRE FOR PENSIONS
Legal Department/
Insurance matters during employment abroad
P.O. Box 111
00065 ELÄKETURVAKESKUS

Note! Employees have a separate form ETK 2146

The statutory social insurance contributions must be paid to Finland for the period during which the certificate or exemption of the Finnish Centre for Pensions is valid.

For instructions on how to fill in the form, see page 4
The form should be typed or completed in capital letters.

1. APPLICATION

<input type="checkbox"/> Certificate of posted self-employed person/ Entrepreneur in several countries	<input type="checkbox"/> Exemption
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2. SELF-EMPLOYED PERSON

Surname	Given names	
Social security number	Nationality	
Permanent address in Finland		
Address abroad, as of when (date)		
Phone number	Fax	E-mail

3. COMPANY IN FINLAND

Name	The company's Business ID	
Address		
Statutory insurance in Finland	<input type="checkbox"/> Self-employed person's pension insurance Company and insurance policy number Insurance taken out on (date)	<input type="checkbox"/> Accident insurance (voluntary) Company and insurance policy number

4. INFORMATION ABOUT THE SELF-EMPLOYMENT

In which country/countries are you working during the period mentioned in the application? If Finland is one of your countries of employment, it should also be mentioned here. (List only one country as the country of work, if the work is primarily carried out in one country and visits to other countries take place only in the form of short, irregular work trips for the purpose of e.g. meetings, reporting and training).

Period of employment abroad

from (date) **to (date)**

Job tasks and line of industry

Is it a question of freelance work?

yes no

Under what kind of contract are you working? (If you have a written contract, please enclose a copy.)

Have you been self-employed in Finland before moving abroad?			
<input type="checkbox"/> no	<input type="checkbox"/> yes, as of (date)		
Will you continue the self-employment activity when you return to Finland?			
<input type="checkbox"/> yes	<input type="checkbox"/> no		
The company abroad and/or address where you are working			
Name			
Address			
The foreign company is a			
<input type="checkbox"/> subsidiary	<input type="checkbox"/> parent company	<input type="checkbox"/> associated company	<input type="checkbox"/> other, what
Have statutory social insurance contributions been paid or are they being paid to your country of employment for the period mentioned in the application?			
<input type="checkbox"/> yes	<input type="checkbox"/> no		
Have you worked abroad immediately before the period mentioned in the application?			
<input type="checkbox"/> no	<input type="checkbox"/> yes	<input type="checkbox"/> as self-employed	<input type="checkbox"/> as an employee
In which country/countries	From (date)	To (date)	

5. WORK IN TWO OR MORE COUNTRIES

If you work in several countries, please answer the following questions.

Do you work for your company in several countries?	
<input type="checkbox"/> yes	<input type="checkbox"/> no
How often do you change country of employment (each week, each month, other)?	
How often are you working in Finland?	
In which country are you permanently resident?	
Do you carry out a significant share of your self-employment in this country of residence? (25% of the turnover, working hours, number of services carried out and/or profit).	
<input type="checkbox"/> yes	<input type="checkbox"/> no
Do you have several assignments while abroad?	
<input type="checkbox"/> no	<input type="checkbox"/> yes (if yes, please mention your employers)
Name of the employer	Address

6. FAMILY MEMBERS

<input type="checkbox"/> The family remains in Finland	<input type="checkbox"/> The family also moves abroad	<input type="checkbox"/> No family
This form only applies to persons engaging in self-employment. Family members accompanying such persons abroad must apply for coverage by Finnish residence-based social security from the Social Insurance Institution of Finland (SII). Application forms are available from the offices or website of SII, (www.kela.fi).		

7. ADDRESS FOR SII'S DECISIONS AND THE EUROPEAN HEALTH INSURANCE CARD

Do you want mail to be sent to	
<input type="checkbox"/> the address in your country of residence	<input type="checkbox"/> the address abroad
as of (date)	

8. FURTHER INFORMATION

9. INQUIRIES

Name

Phone number

Fax number

E-mail

SIGNATURE

I hereby assure that the information on the form is correct.**I am aware that, if my application is granted, I have to pay the statutory social insurance contributions to Finland.**

Place and date

Signature

INSTRUCTIONS FOR FILLING IN THE FORM

Please complete the form carefully and in full.

A self-employed person normally active in Finland and moving temporarily to another EU/EEA country, Switzerland or a country with which Finland has signed a bilateral social security agreement may remain covered by Finnish social security for a set period of time. For this the self-employed person will need a certificate from the Finnish Centre for Pensions attesting to coverage by Finnish social security. You apply for the certificate using this form (ETK 2147).

APPLICATION (Section 1)

Self-employed person going to EU/EEA countries or Switzerland

A self-employed person active in Finland, who temporarily engages in self-employment in another EU/EEA country or Switzerland may, per application, be covered by Finnish social security for a period of two years at most.

Self-employed person going to India, the Republic of Korea (South Korea) or China

A self-employed person active in Finland, who temporarily engages in self-employment in India, South Korea or China for a period of at most five years may, per application, be covered by Finnish social security.

Self-employed person going to the United States

A self-employed person living and working in Finland and who temporarily engages in self-employment in the United States for at most a year may apply to the Finnish Centre for Pension for a certificate.

Self-employed person going to Australia, Chile, Israel, Canada or Quebec

Self-employed persons going to Australia, Chile, Israel, Canada or Quebec will primarily be covered by the social security legislation of the country in question. However, self-employed persons going to Chile, Israel and Quebec may apply for an exemption in order to remain covered by Finnish legislation. An exemption always requires the consent of the country of work. The Finnish Centre for Pensions contacts the authorities in the country of work to ask for consent.

Self-employed in several countries

By self-employed in several EU/EEA countries is meant a self-employed person who normally and regularly engages in self-employment in two or more EU/EEA countries. A self-employed person usually working in two or more countries is usually covered by social security in the country of residence, if he or she also engages in self-employment in the country of residence.

Certificate for EU/ETA countries or Switzerland by exemption

If self-employment abroad lasts over two years, the self-employed person may, per application, be covered by Finnish social security and receive a certificate thereof. Work lasting longer than two years requires an exemption, which in turn requires the consent of the country of work. The Finnish Centre for Pensions requests this consent from the authorities in the country of work. Exemptions are normally not granted for periods longer than five years.

INFORMATION RELATING TO SELF-EMPLOYMENT (section 4)

In what country/which countries do you work?

If the work usually includes working in two or more countries and one of these is Finland, do also list Finland.

Time spent working abroad

The estimated end time of the work period abroad must always be mentioned.

Foreign business and/or address where you work

If there is no other location or address abroad at which you work, report your home address abroad.

WORK IN TWO OR MORE COUNTRIES (section 5)

In which country do you live permanently?

As country of residence is considered the country in which the self-employed person usually and permanently lives and to which he or she has fixed ties (e.g. family, permanent home, etc.).

Do you carry out a substantial part of your self-employment in your country of residence?

In the overall evaluation of what constitutes a substantial part, the situation over the following 12 months is taken into account. When determining whether a substantial part of the self-employment activity takes places in a certain Member State, turnover, working hours, the number of services completed and/or the income are taken into account.

INQUIRIES

If you have questions about the insurance of work abroad, please contact the Insurance unit at the Finnish Centre for Pensions, Tel +358 29 411 2816 and e-mail ulkomaanasiat@etk.fi. Additional information is available also at www.etk.fi.